

**Questions Received on the Request For Qualifications
On-Call Consultant Services for Air Quality Technical Assistance**

1. Where may I obtain a copy of the requirements for the Request for Qualifications On-Call Consultant Services for Air Quality Technical Assistance?

The Request for Qualifications may be downloaded from the Maricopa Association of Governments website at: <http://www.mag.maricopa.gov/detail.cms?item=6200>

2. Please confirm the due date and time for this project is August 1, 2006 at 12:00 noon.

Statements of Qualification will be accepted until 12:00 p.m. (Noon) Mountain Standard Time on Tuesday, August 1, 2006, at MAG, 302 North 1st Avenue, Suite 300, Phoenix, Arizona 85003.

3. Please provide some clarification on the conflict of interest policy.

The Administrative Requirements in the Request For Qualifications, page 13, item 7, contains information on potential conflict of interest. Item 7:

7. Each firm must document within its proposal any potential conflicts of interest. A conflict of interest shall be cause for disqualifying a consultant from consideration or terminating a contract if the conflict should occur after the contract is made. A potential conflict of interest includes, but is not limited to:

- a. Accepting an assignment where duty to the client would conflict with the consultant's personal interest, or interest of another client.
- b. Performing work for a client or having an interest which conflicts with this contract.
- c. Employing personnel who worked for MAG or one of its member agencies within the past three years.

MAG will be the final determining body as to whether a conflict of interest exists.

4. Are you soliciting Statements of Qualification from individual consultants who have expertise in two or three air quality technical areas?

Offerors may submit a Statement of Qualifications for one or more Areas of Expertise that are described on pages two and three of the Request For Qualifications. The Statements of Qualification should clearly document the expertise, experience, and ability to perform each Area of Expertise.

- 5. Item #4 of our SOQ must include the proposer's organization and overall approach. With respect to organization, are you asking for the organization of the firm for this contract (i.e., in terms of management structure) or the organization of our proposal or SOQ? Please clarify.**

For the Statement of Qualification Content, item 4, it is requested that the offeror describe the organization and approach for completing the Areas of Expertise the offeror plans to provide to MAG. This brief statement should illustrate the offeror's overall understanding of specific areas of expertise as well as the anticipated projects listed.

- 6. For Item #9, please clarify what we need to provide for each individual's "level of participation." Is this simply a description of the role of each individual within each area of expertise?**

Also, for the Statement of Qualification Content, item 9, for each Area of Expertise the offeror plans to provide to MAG, please provide a complete listing of all individuals, including subconsultants, specifying their level of participation. This is to be presented in a spreadsheet or tabular format.

- 7. Does information disclosed to MAG during the Phase 2 portion of the selection process also need to be designated as confidential? When would we need to request this designation?**

Phase 1 of the Request For Qualification involves the evaluation and selection of Statements of Qualification (SOQ) to form an On-Call list of qualified consultants. In accordance with Arizona Administrative Code (A.A.C.) R2-7-104, an offeror may designate as confidential portions of a SOQ. A summary index of any such designation must be included in the Table of Contents or cover letter in the SOQ documents. If the Maricopa Association of Governments determines to disclose the information provided, the Maricopa Association of Governments shall inform the offeror in writing of such determination.

For Phase 2, qualified consultants on the On-Call list will be requested to submit a rate schedule, indicating the maximum raw direct hourly rate the offeror would charge for the various levels of professional services for personnel indicated in the original Statement of Qualifications. The information required for contract development by MAG for Phase 2, including direct salary and fringe and overhead information, may be marked confidential by the consultant.